

MASONIC CHARITY FOUNDATION OF NEW MEXICO

P. O. BOX 25004 Albuquerque, New Mexico, 87125-0004 Telephone: (505) 243-4931

MASONIC CHARITY FOUNDATION (MCF) APPLICATION FOR MATCHING FUNDS

NAME & NUMBER: _____ Date: _____

LODGE OR CHAPTER OR COURT

\$ _____	Amount your Lodge/Chapter/Court is contributing to the 'Total Amount' below.
\$ _____	Amount requested by your Lodge/Chapter/Court to be matched by MCF.
\$ _____	Total Amount (Lodge/Chapter/Court amount + MCF amount) to be given to recipient.

NAME OF RECIPIENT(S): _____

DETAILED EXPLANATION OF NEED(S): _____

(Use back of form if more space is needed)

Please check category of match: (Review Guidelines / Restrictions on back)

- local individuals or families: i.e. medical, travel assistance, private dwelling improvements, living expenses.
- local charitable organizations: i.e. Red Cross, Salvation Army, Volunteer Fire Dept., food banks, etc.
- local disasters: i.e. Floods, tornadoes, etc.
- local community services: i.e. Senior Centers, local health organizations, vets org., Dyslexic Learning Center.
- Scholarships: Lodge or Chapter must have written selection process in their files.

Secretary Name: _____

SIGNATURE

PRINT

Lodge/Chapter/Court

Mailing Address: _____

(SEAL)

Phone number: _____

AREA CODE - PHONE NUMBER

For Office Use Only

Allocation Available: _____

Request: _____

Balance: _____

Approved: _____

Not Approved: _____

Revised: 2017

Additional Space for Detailed Explanation of need: _____

2016 CHARITY FOUNDATION MATCHING FUND – GUIDELINES

The Masonic Charity Foundation of New Mexico will match local Lodge (up to \$5,000) and Eastern Star Chapter or Amaranth (up to \$1,000) yearly for charitable contributions in the following areas:

PERMISSIBLE REQUESTS

1. To local individuals or families requiring charitable assistance, e.g.:
 - a. Medical needs
 - b. Travel assistance including housing associated with medical needs or family crisis.
 - c. Private family dwelling improvements or maintenance.
 - d. Individual or family living expenses.
2. To Lodge/Chapter identified local verified charitable organizations that address local concerns (e.g., Red Cross, Salvation Army, Volunteer Fire Departments, food banks, Family/children services).
3. To Lodge/Chapter identified organizations for addressing local disasters (e.g., floods, tornadoes, fires).
4. To Lodge/Chapter identified organizations addressing local community services.
 - a. Local community services may be sponsored by a private entity, organization or government agency (e.g., Senior Centers, local health organizations, veterans organizations, Dyslexic Learning Centers).
 - b. Funds in support of Masonic or other local community youth organizations are permitted (e.g., Little League, Boy or Girl Scouts, Boys and Girls Clubs).
5. Scholarships

The Lodge/Chapter must have a formal process established for the granting of scholarships that includes:

- a. How notice of scholarship availability is transmitted to potential applicants.
- b. Requirements of the applicant.
- c. Criteria for selection.
- d. Review process.

This process document should be on file with the Lodge/Chapter secretary.

RESTRICTIONS

1. Masonic Charity Foundation matching funds for the purpose of travel, lodging, meals or registration of individuals or groups unless qualifying under guidelines as listed in Permissible Requests No. 1 are not eligible. Such expenses for youth organizations may be matched if the Youth Organization raised a significant portion of monies through their own efforts to meet these needs.
2. Lodge/Chapter Building funds or improvement/maintenance projects are not eligible.
3. Funds for research, planning, or sectarian organizations are not eligible.
4. Funds that will be utilized for operating expenses or to supplement another organizations charitable fund are not eligible.